

Ashill Parish Council

Minutes of the Annual Meeting of the Parish Council held on Monday 13 May 2019 in Ashill Village Hall at 7.30 pm

Present : Cllrs P Lang (Chairman), R Abel, L Clay (*co-opted as of this meeting*), C Criddle, A Knight, County/District Cllr Vijeh, (*left the meeting at 8.40 pm*), Mrs J Davidson (Clerk) and no members of the public.

1/19 Appointment of Chairman 2019/20

It was proposed by Cllr Knight and seconded by Cllr Abel for Cllr Lang to be the Parish Council Chairman 2019/20 and it was unanimously resolved for Cllr Lang to be appointed. Cllr Lang signed the Declaration of Acceptance of Office form which was witnessed by the Clerk

2/19 Chairman's Opening Remarks

Cllr Lang welcomed everyone to the meeting and thanked the five Councillors who had submitted nomination papers for the Parish Council elections which had been scheduled to be held on 2 May 2019. The number of valid nominations received for Ashill had been less than the number of vacancies to be filled – so no poll had been held - but sufficient so that the Parish Council would be quorate and able to conduct Council business. Cllr Lang also thanked Ms Lyons and Mr Perryman who had stepped down at the end of the last Parish Council year.

3/19 Apologies

It was resolved for apologies with reasons given to be noted from Cllr Crouch.

4/19 Appointment of Vice-Chairman 2019/20

It was proposed by Cllr Criddle and seconded by Cllr Knight for Cllr Abel to be the Parish Council Vice-Chairman 2019/20 and it was unanimously resolved for Cllr Abel to be appointed.

5/19 Casual Vacancies

The Chairman welcomed and introduced Ms L Clay to the meeting. Ms Clay had registered an interest in being co-opted to be a member of the Parish Council since the last meeting and it was unanimously resolved for Mrs Clay to be appointed. The Clerk would email Ms Clay a copy of the Standing Orders, Financial Regulations, Code of Conduct and the Good Councillor Guide. It was noted the Parish Council has one remaining Casual Vacancy which needs to be filled by co-option.

6/19 Declarations of Acceptance of Office / Registrations of Interest

All members of the Parish Council present at the meeting completed Declaration of Acceptance of Office and Registration of Interest forms. It was resolved that Cllr Crouch could complete a Declaration of Acceptance of Office form at the next meeting of the Parish Council and in the meantime Cllr Crouch would be sent a Registration of Interest form to be returned to the Clerk.

7/19 Declarations of Interest / Dispensation Requests

None.

8/19 Public Participation

- There was no public representation.
- The Chairman congratulated County/District Cllr Linda Vijeh on having been returned by the electorate to be the Neroche District Councillor for 2019/23. Cllr Vijeh reported that particularly due to the election she had no other relevant matters to bring to attention at this meeting but had submitted her usual monthly report at the end of April. The Clerk confirmed the District/County Council reports can be found on the Parish Council Website which is regularly updated.
- The Clerk reported a Police Officer had given her a paper copy of a Police Annual Report for Ashill just prior to the meeting and this would be displayed on the Parish Council Website under Community Links.

9/19 Minutes

It was resolved for the minutes of the ordinary meeting of the Parish Council held on 11 March 2019 to be agreed and signed as a true record.

10/19 Appointment of Representatives

Representatives were agreed as follows :

Ashill Playing Field	Cllr P Lang Cllr A Crouch	Role to be shared & a report to be presented at every meeting of the Parish Council
Village Hall	Cllr P Lang	A report to be presented at every meeting of the Parish Council
Church	Cllr A Knight	A report to be presented at every meeting of the Parish Council
School		Cllr Lang to advise Clerk

11/19 Policies & Procedures

The Parish Council Standing Orders, Financial Regulations, Code of Conduct, Equality Policy and Protection Policy were reviewed and it was agreed that no changes were required at the present time.

12/19 Playing Field

- a) It was ratified that the Parish Council had agreed via email since the last meeting that Mr Hewson should be asked to carry out the following repairs on the Playing Field : Swing Tyre - £30 + Climbing Frame - £120 + Basketball Court - £20 + Fence Panels - £135 = Total £295. Mr Hewson had confirmed he was intending to complete this work by the end of May.
- b) It was noted correspondence had been received that SSDC will be no longer be offering an Annual Playground Inspection and Risk Assessment Service. Cllr Vijeh advised she was not aware this service had been withdrawn and asked the Clerk to forward her a copy of the correspondence so that she could look into this matter. The Clerk had obtained for consideration two Annual Inspection quotations and it was resolved to appoint the Play Inspection Company to carry out the Annual Playground Inspection for 2019.

13/18 Planning

- i) It was noted the following planning applications had been submitted to SSDC since the last meeting :

Application No.	19/00929/COL
Proposal	Certificate of lawfulness for the existing occupation for dwelling as a residential dwelling in breach of condition 2 (agricultural tie) of planning permission 780244.
Location	Trumpland House, Windmill Hill Lane, Ashill.

No objections or observations.

Application No.	19/00983/S73
Proposal	Application to vary conditions 2 (approved plans) 3 (visibility splay) 5 (access) & 6 (arking/turning) of approval 17/01988/FUL.
Location	Forest Farm, Wood Road, Ashill.

No objections or observations.

Application No.	19/00442/FUL
Proposal	Proposed building to provide cover to existing livestock collecting yard.
Location	Hatchers Pond, Radigan Lane, Ashill.

No objections or observations

Application No.	19/00446/FUL
Proposal	Apex building to provide roofing over dung storage area to reduce dirty water production.
Location	Hatchers Pond, Radigan Lane, Ashill.

No objections or observations.

Application No.	19/00449/FUL
Proposal	Creation of new slurry store with roof
Location	Hatchers Pond, Radigan Lane, Ashill.

.No objections or observations.

- ii) It was noted the following planning applications have been granted by SSDC since the last meeting :

Application No.	19/00442/FUL
Proposal	Proposed building to provide cover to existing livestock collecting yard.
Location	Hatchers Pond, Radigan Lane, Ashill.

Application No.	19/00446/FUL
Proposal	Apex building to provide roofing over dung storage area to reduce dirty water production.
Location	Hatchers Pond, Radigan Lane, Ashill.

14/19 Highways / Footpaths

Cllr Lang reported he had been approached by the Chairman of Hatch Beauchamp Parish Council with regard to the possibility of arranging a meeting to discuss the implications for the two Parishes of the proposed A358 Taunton to Southfields dualling scheme. Cllr Lang would explore dates with the Hatch Beauchamp Chairman and subsequently advise Councillors. Cllr Vijeh registered an interest in attending this meeting subject to availability.

Correspondence – received & noted :

Highways England – Surveys for A358 Taunton to Southfields dualling scheme
Somerset County Council – Refusal to modify the Definitive Map & Statement to add Charmoor Drove, Hamway Lane & Charmoor Lane as restricted byways
South Somerset Ramblers – Footpaths
Griffiths - M5 Junction Improvement Scheme Newsletters April 2019 & May 2019

15/19 Health / Environment

- a) Cllr Lang presented a report about a possible bench to replace the picnic bench which had been removed from the pond area at the end of last year. Yarcombe Woodland Products can supply a 5 ft wide wood bench at a cost of £289.30 + VAT. It was resolved that Cllr Lang should make the arrangements to purchase this bench and speak with Mr Hewson – who had removed the previous bench - with regard to installation including whether the base irons from the old one which had been left in the ground for the time being would be able to be used for the new one.
- b) A discussion was introduced as to whether the Parish Council should provide a defibrillator for the Parish and it was resolved that the Parish Council would do this. The Clerk had obtained two quotations and it was resolved to choose the defibrillator package offered by the NHS. The Clerk was instructed to proceed with submitting funding applications to two possible sources of funding - which she had identified - and to explore the feasibility of obtaining funding from two other suggestions which were put forward. Cllr Lang advised the Village Hall Committee were fully supportive of having a defibrillator located on the outside of the Village Hall. It was agreed that Cllr Lang should explore the feasibility and costs of installing an electricity supply outside the Village Hall for the defibrillator and also for the Christmas tree lighting.
- c) Cllr Knight reported an increase in incidents of dog fouling in the Church garden and also incidents of the flower bin being used for dog waste. A suggestion was made as to whether the Parish Council should give consideration to the provision of a dog waste bin. The Clerk was instructed to explore the feasibility of whether this could be done.

16/19 Village Hall

Cllr Lang was pleased to be able to report that the Village Hall has had one of the best levels of usage during the past 12 months.

17/19 Finance / Insurance

- i) It was noted the Internal Audit 2018/19 has now been completed and no issues had been raised by the Internal Auditor.
- ii) The Parish Council and Playing Field Financial Reports and the Parish Council Asset Register 2018/19 were received and noted. It was agreed that some minor changes should be made to the Asset Register and for it to be restated.
- iii) It was resolved that the Parish Council wished to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- iv) It was resolved for the Annual Governance and Accountability Return (AGAR) 2018/19 Part 2 with the Certificate of Exemption to be signed by the Chairman and the Clerk. The completed Certificate of Exemption would be sent to the External Auditor and the AGAR with supporting documents would be displayed on the Parish Council Website.
- v) A quotation for the renewal of the 2019/20 Parish Council Insurance was received for consideration. It was resolved that no changes were required and the insurance with Zurich should be renewed.
- vi) It was noted the Parish Precept 2019/20 of £5,120 had been credited by SSDC to the Parish Council bank account on 12 April 2019.
- vii) It was resolved for the following payments to be approved :

St.Marys Church – Donation 2019/20	£500.00
WestCountry Payroll – Payroll Service 2019/20	£ 60.00
Zurich – Insurance 2019/20	£458.49
Mr J Brunt – Internal Audit 2018/19	£240.00
Yarcombe Woodland Products – Bench	£289.30+VAT

18/19 Items for consideration for a future agenda

- Defibrillator
- Dog Waste Bin
- Hatch Beauchamp A358 Meeting
- Ashill Christmas (September)
- Summer 'Meet & Greet'

19/19 Dates of 2019/20 Meetings

It was confirmed the 2019/20 dates for the meetings of the Parish Council would be scheduled to be held on 1 July, 2 September, 4 November, 13 January, 2 March and 11 May (Annual Meeting).

The meeting closed at 9 : 50 pm

Signed : (Chairman
1 July 2019